Addendum to First Steps Policy & Procedure Manual Relates to: I Covered Services – 911 KAR 2:200 Section 3 (4)(b)2 February 2005

Providers who will be authorized to do group services shall:

- 1. Have an Integrated Center-Based program that:
 - a. meets the Kentucky Child Care Licensure regulations as stated in 922 KAR 2:110 and 2:120 by June 30, 2005. For more information on how to apply for the Child Care License go to http://www.lrc.state.ky.us/kar/TITLE922.HTM (note: send in copy of license to the Provider Enrollment Coordinator as soon as program receives it); and
 - b. has a child ratio of, at the minimum, 50% children with disabilities to 50% children without disabilities; and
 - c. demonstrates that "children with disabilities spends the same amount of time in the same location and participating in the group activities as children without disabilities" (Brown, Odom, Li & Zercher, 1999)
- 2. Have a staffing ratio of 3 registered children to 1 professional or paraprofessional that can do services without supervision as outlined in 911 KAR 2:150;
- 3. Follow the rates as outlined in 911 KAR 2:200 Section 2(7) and Section 3(4)2 and Section 3(4)(b)3(c);
- 4. Know that they can only provide up to eight (8) units per week of group without prior authorization through Record Review; and up to twenty (20) units per week with prior authorization;
- 5. Offer services in a Natural Environment; natural environments are those "that do not rely solely on the attendance of children with disabilities and will continue to exist with or without the children with disabilities" (EDIS, Family-Centered Early Intervention Services in Natural Environment Handbook);
- 6. Have evidence of parental training and transference of skills;
- 7. Have evidence that they are preparing children for the next environment;
- 8. Have evidence that the center's program planning uses *Kentucky's Early Childhood Standards* to support parents and early care and

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education professionals in planning experiences to promote children's progress; and

9. Verify that the IFSP team has justified group as a strategy necessary to meet an outcome on the IFSP.